



APPLICATION

Dear Applicant:

Thank you for your interest in employment with Spring Creek Athletics. The attached application for completion should be returned to the front office. Attn: Erin Dolan

The following completion requirements must be followed:

1. Be specific as to the position for which you are applying.
2. List all education: diplomas, certifications and/or licenses.
3. Employment history for the last five years should include names, contact cell phone number, dates of employment, specific job duties and reasons for separation.
4. **Documents** that **must** be provided with your application include:
 - a. **Valid TX Driver's License** (we will make a photocopy of your license for our records)
 - b. **Social Security Card** (we will make a photocopy of your card for our records)
 - c. **Current USASF Credentials or USAG Safety Certification** (18 & over)
 - d. **Current First Aid/CPR Certifications**

The foregoing list is mandatory for your application to be considered active. Resumes and any further information, which better indicates your work history and skills, are encouraged.

Again, thank you for your interest and we look forward to processing your application.

**Sincerely,
Erin M. Dolan
Director of Operations
Spring Creek Athletics**

Spring Creek Athletics is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation of preference, or physical or mental disability.

FULL LEGAL NAME: _____ PREFERRED NAME: _____
 First Middle Last

CONTACT INFORMATION	
Address (no P.O. boxes):	_____
Phone:	_____
Email:	_____

EMERGENCY CONTACT INFORMATION	
Name:	_____
Relationship:	_____
Phone:	_____
Email:	_____

EMPLOYMENT DESIRED	
Position Wanted:	_____ Date You Can Start: _____
Starting Salary Desired:	_____
Days & Times of Availability:	_____
Are you Employed:	_____ Where: _____ Supervisor Name & Phone: _____

REFERENCES: Please provide 4 references with complete information.			
	Name:	Phone & Email:	Explain your acquaintance
Professional Reference (supervisor or coworker)		Phone: Email:	
Personal Reference (Pastor, friend, teacher, coach etc.)		Phone: Email:	
Family member (Mom, Dad, Aunt, Uncle)		Phone: Email:	

EDUCATION			
School	Address	Major Studies	Degree, Diploma, License, or Certificate
High School			
College/University			

RELEVANT WORK OR VOLUNTEER HISTORY (Work or volunteer experience which supports working with children)

Name of Company/Organization		Your last job title	
Address		Start Date and End Date	
Supervisor's Phone number		Name of supervisor	
List jobs held, duties performed, skills used or learned		Reason for leaving	
Name of Company/Organization		Your last job title	
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Address		Start Date and End Date	
Supervisor's Phone number		Name of supervisor	
List jobs held, duties performed, skills used or learned		Reason for leaving	

CRIMINAL HISTORY DISCLOSURE

Have you ever been arrested or convicted, sued or summoned for a crime or municipal ordinance violation, other than a minor traffic offense?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been convicted of a crime or municipal ordinance violation in any federal, state, or municipal court?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever pled guilty, been found guilty, and entered a Plea Nolo Contendere or an Alford plea of guilty for any offense involving a minor child?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been placed on probation, received a Suspended Execution of Sentence or Suspended Imposition of Sentence for any offense involving a minor child?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been placed on any local, state, or federal registry for sex offenders?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been sued in a civil court of law where the allegations in the suit involved illegal, inappropriate, or sexual conduct or contact with a minor child?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been disciplined or dismissed from any volunteer/employment position for any reason or following allegations of sexual misconduct, physical and/or verbal aggression, or other inappropriate behavior or conduct?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever sought out or intentionally viewed child pornography?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any disciplinary action or investigation pending by an employer, or organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving a child?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you answered yes to any of the above questions, please explain and attach paper if needed: <hr/> <hr/>		

COMMITMENT

Please read and initial the following: (By volunteer/employee and parent/legal guardian if volunteer is a minor)

___ I have been made aware of the Organization’s CODE OF CONDUCT and agree to abide by its standards, and I further agree to abide by all safety rules and signage adopted by the Organization.

___ I understand that Organization expects high standards of moral and ethical treatment of the children. I agree to strictly adhere to these standards in my voluntary or employed capacity.

___ I have never abused children (either sexual abuse, physical abuse, or emotional abuse) or been convicted or arrested for child abuse.

___ I understand that Organization maintains a “zero tolerance” policy to child abuse, and that any volunteer or employee found in opposition to or violating this policy may be terminated immediately.

___ I commit to attending training and educational events provided by Organization to keep informed of all policies regarding child abuse.

___ I commit that I will not show inappropriate pictures or videos, use inappropriate sexual or vulgar language, touch children inappropriately, or participate in sexual horseplay with children.

___ I commit to immediately report any behavior that seems suspicious, questionable, abusive or inappropriate between: child to child, adult to child, and adult to adult.

___ I understand that ALL reporting (by law) is kept confidential and will in no way harm my position with Organization unless false allegations are found to be made.

___ I understand that child sexual abuse is punishable by law and that Organization is bound by law to report allegations of sexual abuse to the proper authorities.

RELEASE

Please read and initial the following: (By volunteer/employee and parent/legal guardian if volunteer is a minor)

___ I realize the use of Spring Creek Athletics’ facilities may involve risks that neither I nor my child(ren) may be familiar, and that I assume this risk on behalf of myself and/or my child(ren).

___ I agree to save and hold harmless Spring Creek Athletics, their employees, agents, officers, directors and representatives from any and all claims, liabilities, suits, actions, damages, or losses, including without limitation all costs and attorney’s fees, and from and against its activities, any condition of its property or act, omission or negligence of Spring Creek Athletics.

___ I hereby authorize Spring Creek Athletics, in the event of an incident requiring emergency medical attention, to seek medical attention on my or my child(ren)’s behalf using the services selected by Spring Creek Athletics to transport, hospitalize, secure proper treatment for, and to order injection and/or anesthesia and/or surgery as required.

___ I understand that submission of an application does not guarantee employment or the opportunity to volunteer. I further understand that, should Spring Creek Athletics extend an offer of employment or volunteering, such an opportunity is at will, for no specific duration and may be terminated by either our organization or myself at any time, with or without cause or notice.

___ I understand that none of the documents, policies, procedures, actions, statements of Spring Creek Athletics or its representatives used during the application process is deemed a contract of employment, real or implied. In consideration for working with Spring Creek Athletics, if I am granted the privilege of employment or volunteering, I agree to conform to the rules, regulations, policies, and procedures of Spring Creek Athletics at all times and understand that such obedience is a condition of employment or volunteering.

___ I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Spring Creek Athletics and or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information.

___ In connection with my application for employment or to serve as a volunteer with Spring Creek Athletics, I understand that a “consumer report” and/or “investigative consumer report”, as defined by the Fair Credit Reporting Act, will be requested for employment or volunteer purposes, whichever is applicable, as a condition of my opportunity to work with children.

___ I consent that any dispute between me and Spring Creek Athletics will be governed by the substantive laws of the State of Texas, and any mediation or suit that might occur shall be filed in the Harris County court system.

I REPRESENT THAT I HAVE ACCURATELY, COMPLETELY, AND TRUTHFULLY COMPLETED THE INFORMATION REQUESTED ON THIS APPLICATION.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THE FORGOING AGREEMENT AND RELEASE AND THAT I WILL COMPLY WITH THE SAME.

Date

Signature of Applicant

Parent Signature (if applicant is a minor)